

jktLFkku I jdkj  
 eksykuk vcy dyke vktkn vjch Qkj I h 'kkk I LFkku  
 Vkd] jktLFkku

dend%, Q0 26 1/3 KV&IV@d; j Vdj@, ihvjvkbz@2017&2018@1040 fnukd%19-05-2017

**foKflr**

bl funskky; ea foRrh; o"K 2017&18 ds fy, fuEufyf[kr dk; k; dh [ksh fufonk, a muds uke ds I keus vidr foj.kkuq kj I Ecfl/k r dk; k; ea I yku jftLVMZ Bdnkj@lyd eV , tBl h I s fnukd 12&06&2017 dks nki gj 1-00 cts rd vkef=r dh tkrh gS tks ml h fnu I ka 4-30 cts miLFkr fufonknkrkvka ds I e{k [ksh tkosth&

dDI @	dk; Z dk foj.k	vuqfur ykxr	fufonk QkeZ 'kq'd	vekur jk'k	fufonk vkef.k dh frfFk	fufonk [kshus dh frfFk
01-	ckxokuh] pkbhmkj] I QkbdehZ i yEcj , d fo   r I adkh dk; A	6-40 yk[k	200@&	12800@&	12&06&2017	12&06&2017
02-	dEl; Wj e; vkWjv/j	1-20 yk[k	200@&	2400@&	12&06&2017	12&06&2017

fufonk ij = , d 'krfd I h Hkh dk; Zfnol ea dk; ky; I sfu/kZjr 'kq'd Hkkrku dj i ktr fd;s tk I drs gA mijkDr fufonkvka dh folrr tkudkj I LFkku dh os I kbV [www.maapritonk.nic.in](http://www.maapritonk.nic.in) ij Hkh ns[kh tk I drh gA



funskd

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**jftLVMZBdnlj@lyl eW , tBl h dsvk/kj ij depkjh vki frZgrqfufonk 'krzo"Z2017&18**

fufonk nrs okyka dks bu 'krkz dks l ko/kkuh l snsqkuk , d l e>uk pkfg, A fufonk nrs l e;  
budk iwz ikyu djuk pkfg, A ;fn fufonknkrkvka ds fufonk l puk 'krkz dh 0; k[; k ea fdl h  
idkj dk l ng gks rks fufonk iLr djus l s iwz buds ckjs ea l {ke vf/kdkjh l s Li "Vhdj.k dj  
yuk pkfg, A l {ke vf/kdkjh }kjk fy; k x; k fu.kz gh vflre gkskA fufonknkrk bl sekuus ds fy,  
ck/; gkskA

- 1- fufonk foHkx }kjk tkjh fd; s x; sfu/kkjr ii = ij gh Lohdkj dh tkoskA
- 2- fufonk jkT; ljdkj }kjk jftLVMZ Bdnlj@lyl eW , tBl h ds }kjk gh iLr dh tk  
l dskA
- 3- fufonk mfpr : i l s l hy fd; s x; sfyQkQs ea gh Lohdkj dh tkoskA fyQkQs ij Li "V  
v{kjka ea l fonk ij depkjh vki frZgrqfufonk vdr gksk pkfg, A
- 4- funskd] l LFkku dks fufonk Lohdr@vLohdr djus dk fcuk dkj.k crk; s iwz vf/kdkj  
gksk A
- 5- fufonk ii = , d 'krkz ds iR; d i "B ij gLrk{kj djuk vfuok; ZgStknja vdr dh xbz gS  
og fufonk QkeZ dh iwz vof/k grq ekd; gkskA vof/k ea vki l h l gefr l s of) dh tk  
l drh gA
- 6- nj iR; d in ds dk; Zgrqvyy&vyx o Li "V vdr dh tkoA dk; ZLFky ij vkus tkus  
grqdkbz vrfjDr jkf'k Hkqrku ugha dh tkoskA
- 7- dk; Z dk l e; ikr% 9-00 cts l s l ka 06-00 cts rd dk gksk yfdu vko'; d dk; Z gks  
ds dkj.k l e; l s iwz , d ckn rd jkdk tk l drk gA bl grqdkbz vrfjDr jkf'k dk  
Hkqrku ugha fd; k tkoskA l fonk ij fu; dr depkjh; ka dks dk; Z mudks fn; s x; s fn'kk  
funzka ds vuq i gh djuk gkskA
- 8- nja vdkso 'kcnks nksks ea vdr dh tkuh pkfg, buedfVax ugha gksk pkfg, A dfVax gks  
dh fLFkr ea gLrk{kj fd; s tkus pkfg, ;fn fdl h dk; Z grqnja ugha nsh gks rks \*\*nja ugha  
vdr djuh gS\* Li "V vdr fd; k tkoA
- 9- l e; ij 0; fDr ftl in ds fy, vuq/k fd; k gS mi yC/k ugha djkus ij gks okyh gfu  
ds fy, Bdnkj dh iwz ftEenkj gkskA
- 10- njs vuqknr gks ds i'pkr- dk; Z vknsk frfFk l s nl fnol ea 0; fDr mi yC/k  
djuk vko'; d gksk vl; Fkk 'krZ l @ 12 ds fgl kc l s 'kkfLr ns gkskA
- 11- vuq/k ij j [ks x; s 0; fDr dk dk; Z l rkskin ugha gks ij ml 0; fDr dh txg  
nl jk 0; fDr rhu fnol ea j [kuk gkskA
- 12- vuq/k ij j [ks tkus okys 0; fDr ds }kjk dh tkus okyh fdl h Hkh gfu ds fy, Bdnkj dh  
iwz ftEenkj gkskA
- 13- 0; fDr; ka ds j [kus dh foyEc dh fLFkr ea 'kkfLr fuEkuq kj ns gksk%&  
v& 0; fDr mi yC/k djkus grqnh xbz vof/k ds 1@4 vof/k l s mi yC/k djkus ij ifreg  
dh nj dk 2 ifr'kr  
c& 0; fDr mi yC/k djkus grqnh xbz vof/k ds 1@4 l s vf/kd yfdu 1@2 rd vof/k ea  
foyEc l s mi yC/k djkus ij ifreg dh nj dk 5 ifr'kr  
l & 0; fDr mi yC/k djkus grqnh xbz vof/k ds 1@2 l s vf/kd yfdu 3@4 rd vof/k ea  
foyEc l s mi yC/k djkus ij ifreg dh nj dk 7-5 ifr'kr  
n& 0; fDr mi yC/k djkus grqnh xbz vof/k ds 3@4 l s vf/kd yfdu 0; fDr mi yC/k djkus  
grqnh xbz vof/k rd mi yC/k ugha djkus ij ifreg dh nj dk 10 ifr'krA

yxkrkj-----

- 14- ;fn l e; ij 0; fDr mi yC/k ugha djkus dh fLFkr ea foHkx vius Lrj l s vl; 0; fDr l s dk; Z djkrk gS rks vf/kd Hkqrku dh xbz jkf'k dh ol yh Bdnkj dh l s dh tkosxA
- 15- vknf'kr 0; fDr mi yC/k ugha djkus dh fLFkr ea bl s vuU/k dk [k. Mu ekuk tkosk , d funskd l LFku dks vekur jkf'k tcr djus dk iwz vf/kdkj gksxA
- 16- ifrHkr jkf'k fufonk jkf'k dh 5 ifr'kr gksxA vekur jkf'k@ifrHkr jkf'k fu; ekuq kj udn@cdl7psd@MkOV }kjk tek djkbz tk l drh gA l Qy fufonk nkrk dks rhu fnol ds Hkrj ifrHkr jkf'k tek djkuh gksxA vekur jkf'k ifrHkr jkf'k ea lek; ktr dh tk l dsxA
- 17- vekur jkf'k@ifrHkr jkf'k ds vHko ea fufonk fujLr le>h tkosxA ifrHkr jkf'k vuU/k lekfr ds N% eg i'pr~yK/k nh tkosxA bl ij fdh idkj dk C; kt ns ugha gksxA
- 18- l Qy fufonk nkrk 500@& ds LVKEi ij fu/kkZjr i = ea vuU/k dj iLr djuk gksxA
- 19- Qel dks l foI VDI @vk; dj , d vl; dj tks jkT; l jdkj dks ns gksfu; ekuq kj tek djkus gksxA
- 20- fu; ktr Jfedka dks cKxokuh l Qkb l yEcj , d fo l r l adk vktkj , d dlwacy vkbVe foHkx }kjk mi yC/k dj; s tk; sA Bdnkj dky] vdqy Jfed mi yC/k dj; sxA
- 21- All other terms and conditions for hiring of computer (alongwith personnel) as contained in the Circular No. F.9(1)FD-1(1)Bud/2004 dated 28-07-2008.
- 22. Computer (alongwith personnel) will be hired from service providing agency only as per Circular No. F.1(4)FD/Rules/2011 dated 17-06-2011.
- 23- Computer with man gRqfufonk dh 'kr, d computer configuration, Printer, UPS and Man Power vkn ifji = l ; k , Q091/1/2 , QMh&1/1/1 tV@2012 fn0 01-05-2014 ds vuq kj gksxA

funskd  
 eksy kuk vcy dyke vktkn  
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 Vkd] jktLFku

**Government of Rajasthan**  
**Maulana Abul Kalam Azad Arabic Persian Research Institute**  
**Tonk, Rajasthan**

**1. Machine Specifications (Hiring of Computer)**

- a. **Computer :-** Pentium P IV/Equivalent AMD computer or higher, RAM 512 MB/GB, Hard Disk 80 GB or more, 15th Monitor/TFT, 10/100 Mbps LAN Card, CD/DVD Writer, Standard Keyboard, Optical Mouse, Standard Serial, parallel & USB ports Windows XP/Vista, Anti Virus, Preinstalled MS Office.

Responsibility of software license will be borne by the contractor.

- b. **Printer :-** Black and White Laser Printer with speed 12 ppm or more. For specific needs, dot-matrix/inkjet printer may be taken in lieu of laser printer.
- c. **UPS :-** Online/Offline UPS for above computer and printer with 30 minutes battery backup.

**2. Manpower :-**

The personnel should be graduate, should have knowledge of operate computer in Windows/Linux environment, good knowledge/practice in Word Processor, Spread Sheets and Internet operations and other office related computer operations and should have sufficient speed of typing in Hindi, English and Urdu.



Director  
Maulana Abul Kalam Azad  
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Tonk, Rajasthan